

# Application Form For Cultural Project

## Grant Assistance for Grassroots Human Security Projects (GGP) – FY2026

Submit Additional Details form (Template 1), together with photo sheet (Template 2), financial report (Template 3) and budget breakdown (Template 4), and Certification letter (Template 5) via email ([ggp@bt.mofa.go.jp](mailto:ggp@bt.mofa.go.jp)) by 15:00, January 30, 2026 (Fri).



\* Required

\* This form will record your name, please fill your name.

### About Applicant

This is the application form for cultural projects. If your project is different, please use the other form.

#### 1. Name of the Organization \*

#### 2. Year of Establishment \*

The value must be a number

3. **Organization Type \***

- ☐ Local NGO
- ☐ International NGO
- ☐ Educational Institutions
- ☐ Local Authorities (e.g. Municipalities)
- ☐ Others

4. If you choose "Others", Please describe:

5. If NGO, please provide the registration number

6. If you choose "Others", Please describe:

7. Office Address \*

8. Link to the website of the organization

\*if any

9. Main Mission and Activities of the Organization \*

**\*Maximum 500 characters**

Please enter at most 500 characters

10. Representative/ Name, Title \*

*\*Representative needs to be the head of the organization*

11. Representative/ E-mail address \*

*\*Representative needs to be the head of the organization*

12. Representative/ Tel. number \*

*\*Representative needs to be the head of the organization*

13. Contact Person/ Name, Title \*

14. Contact Person/ E-mail address \*

15. Contact Person/ Tel. number \*

## Project Overview

**\*This is the application form for cultural projects. If your project is different, please use the other form. \*Please provide all the information in ENGLISH**

### 16. Title of the Project \*

\*Start with "The Project for..."

### 17. Project Location \*

Please enter the governorate, caza and town

### 18. Sector(s)/ Focus Area(s) \*

\*Please select all that apply

☐ Culture

☐ Education

☐ Sports

☐ Disability

☐ Others

### 19. Number of Total Town Population

### 20. Number of Refugee Population

21. **Project Component** \*

*\*Please choose all the Type*

- ☐ Installation of new equipment
- ☐ Replacement of equipment
- ☐ Rehabilitation of facility
- ☐ Construction of facility
- ☐ Others

22. If you choose "Others", Please describe :

23. **Target Group** \*

*\*Please choose all the Type*

- ☐ Poverty
- ☐ Elderly
- ☐ Women
- ☐ Youth/Children
- ☐ People with Disabilities (PwD)
- ☐ Unemployed
- ☐ LGBT
- ☐ Ethnic Minorities
- ☐ Refugee
- ☐ Others

24. If you choose "Others", Please describe :

25. **Number of Direct Beneficiaries \***

[ ] People *\*estimated number of direct beneficiaries*

Enter your answer

26. **Number of Indirect Beneficiaries**

[ ] People *\*estimated number of indirect beneficiaries, if you could*

Enter your answer

27. **Project Duration (Months) \***

*\*Duration should be up to 12 months*

Please enter a number less than or equal to 12

28. **Requested Budget (USD) \***

*\*without VAT \*not exceed 15 million JPY( \$96,000 /Subject to exchange rate) in principle.*

The value must be a number

29. **Problem Description and Background information \***

*\*Please summarize the current situation of project site. Outline what the problem is, why it is a problem, who are affected and when the problem was identified (Use numbers and data where possible). Please also describe initiatives by the applicant to address the above challenges, and indicate why you cannot resolve problems on your own and you need assistance of the GGP/KUSANONE. Maximum 1200 characters*

Please enter at most 1200 characters

30. **Goals/Objectives \***

*\*Please summarize goals, objectives of the project in short. Maximum 800 characters*

Please enter at most 800 characters

31. **Project Activities** \*

*\*Please summarize activities of the project in short. Maximum 800 characters*

Please enter at most 800 characters

32. **Risks and Mitigation Plan** \*

*\*Describe the main risks that may arise during the implementation of the project and its mitigation plans. Maximum 600 characters*

Please enter at most 600 characters

33. **Sustainability Plan** \*

*\*how to maintenance and management of facilities/equipment after the completion of the project. Maximum 800 characters*

Please enter at most 800 characters

## Checklist

34. Please confirm that all of the following items have been completed and **check them.** \*

- ☐ Have confirmed that the application category is **Cultural** Projects.
- ☐ Have at least five years of project management experience.
- ☐ Have sent following documents via email: **Attachment 1: Additional Detail Form(Word), Attachment 2: Photo Sheet (Word), Attachment 3: Financial Report (Excel), Attachment 4: Budget Breakdown (Excel), Attachment 5: Certification letter(PDF)**
- ☐ Have developed the "Attachment 3: Budget Breakdown" based on quotations from three (3) different suppliers.
- ☐ Can open a dedicated Fresh US Dollar Bank Account in Lebanon

35. *Please write the bank name.* \*

*\*Having a fresh USD bank account is the pre-requisite for GGP. If the organization cannot open a Fresh USD bank account, please collaborate with another entity (such as NGO) which should apply to the GGP on behalf of the organization. \*The bank account must belong to the organization (the personal individual's bank account cannot be used). \*The bank account must belong to the organization (the personal individual's bank account cannot be used).*

36. **Date of Application Submission** \*

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